

# Kindergarten Student Transportation



## Kindergarten Enrollment Timeline and Transportation Procedures

Kindergarten is an exciting and important time for your child. Riverview School District Transportation Department staff are pleased to be a part of this experience. Our goal is to provide a *“Safe, Positive, Life Enriching Experience”* for you and your student.

Transportation Services personnel are dedicated to making students' daily bus rides a safe and enjoyable experience. Thank you for taking the time to read through and understand the process.

### **Timelines And Procedures**

We have established the following timelines and procedures to aid in the scheduling and routing of school buses for kindergarten students.

Full day kindergarten students will ride the same bus as the other students attending their neighborhood school (or school of attendance).

### **Timelines**

Here is what you can expect as Transportation makes plans for your kindergartner starting school in the fall:

<p><b>PHASE I</b></p> <p><b>Enroll and Touch-a-Bus</b></p>	<ul style="list-style-type: none"> <li>• <b>ENROLL your new Kindergartener as soon as possible.</b> Specify that you need transportation for your student. You may also email the transportation department once you have registered. <ul style="list-style-type: none"> <li>○ To verify which school your student will attend based on your home address, use this <a href="#">boundary map</a>. For questions about school boundaries, contact our <a href="#">Transportation Department</a> via <a href="#">email</a> or call 425-844-4540. Bus routes will be finalized prior to the first day of school.</li> </ul> </li> <li>• <b>KINDERGARTEN TOUCH-A-BUS opportunity</b> happens in August before school starts for Kinders to get a chance to get comfortable with riding the bus.</li> </ul>
<p><b>PHASE II</b></p> <p><b>Enrolled BEFORE August 15</b></p>	<ul style="list-style-type: none"> <li>• <b>Bus riding students who are enrolled by August 15<sup>th</sup> will be routed on a bus. Check with your School for the Start Day.</b></li> <li>• <b>Primary Contact will receive an email invitation to set up a Stopfinder account</b> and download the app. Follow the directions in the email.</li> <li>• <b>Your students stop location, pickup and drop off times will be shown in the app</b></li> </ul>
<p><b>PHASE III</b></p> <p><b>Enrolled AFTER August 15</b></p>	<ul style="list-style-type: none"> <li>• <b>Bus riding students registered or signed up for transportation AFTER August 15<sup>th</sup>, parents may have to provide transportation for 4-5 days until bus transportation can be assigned to the student.</b></li> <li>• <b>Primary Contact will receive an email invitation to set up a Stopfinder account</b> and download the app. Follow the directions in the email.</li> <li>• <b>Your students' stop location, pickup and drop off times will be shown in the app.</b></li> </ul>

# RIDING GUIDELINES

1. **An authorized parent/guardian MUST be present to receive all kindergarten students from the bus.\***
2. **Be at the stop 5 minutes early for pickup and drop off. If you miss the bus, you must parent transport.**
3. **Not being at the stop to pick up your student three or more times could result in you needing to parent transport your student to and from school.**
4. **For Safety, it is not acceptable to chase or track down the bus to get your student on or off the bus.**
5. **Download and use the Stopfinder app.** Stopfinder app is the primary means for knowing the schedule of your student, knowing where the bus is on the route to pick up or drop off your student, and communicating with the Transportation Department. (follow directions sent in email invitation to sign up and activate the Stopfinder App).

\*An authorized person would be anyone listed on the *Transportation Release Form*. Please make sure that you list anyone you would like to be authorized by your student's school.

**Exception:** For exceptions you must contact either the Transportation Department or the school. Notifications will be provided to the bus driver to authorize someone other than those listed as an emergency contact to receive the student. The note must include the name of the student, the name of the person authorized to receive the student, the time frame of this person's authorization and be signed and dated by a parent/guardian. In an abundance of caution drivers may ask for verification of identification, please make sure that person brings photo identification with them when picking up the student.



Información sobre  
Stopfinder en español



### Start Using the App Today

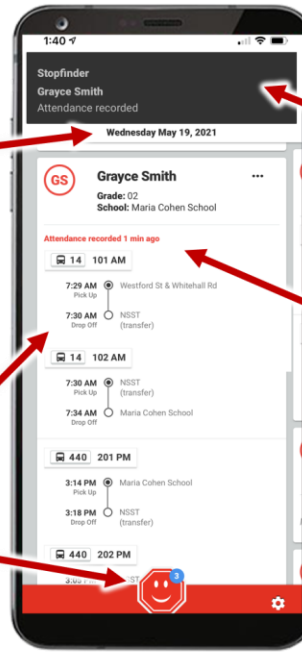
1. Activate your subscription
  - An invitation email will be sent from the Transportation Department
2. Install the Stopfinder app
3. View your student's schedule & share your student's schedule with caregivers
4. Create GeoAlerts, configure ETA Alerts & receive attendance notifications
5. Easily and securely communicate with your Transportation Department



See each student's schedule for any day of the year

Vehicle, Trip and Stop information, including transfer trips and alternate site stops

Access announcements, forms, and messages



Receive real-time notifications for attendance, ETA, and GeoAlerts

View previous notifications for attendance and GeoAlerts on each student's card



Quick Start  
Guide  
Video



Some features may  
not be available in  
our School District

<https://www.bus.rsd407.org/stopfinder>



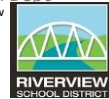
Riverview School District Transportation Dept  
Departamento de Transporte del Distrito Escolar de Riverview



Transportation Dispatch 425-844-4540  
Despacho de transporte 425 -844-4540



[tspweb@rsd407.org](mailto:tspweb@rsd407.org)



# Student Transportation Release Form

## TRANSPORTATION DEPARTMENT

**Student Full Name:** \_\_\_\_\_ **Grade:** PS \_\_\_\_ K \_\_\_\_ / \_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_ / \_\_\_\_\_ (City) (Zip Code)

**Elementary School:** \_\_\_\_\_

**Primary Contact** Guardian on Student Registration Name: \_\_\_\_\_

**Phone (H):** \_\_\_\_\_ **(C):** \_\_\_\_\_

**Second Contact** /Guardian Name: \_\_\_\_\_

**Phone (H):** \_\_\_\_\_ **(C):** \_\_\_\_\_

**Riverview School District Transportation's procedure** is that all Pre-school and Kindergarten students being transported by a Riverview bus have an authorized person to receive them at their bus stop.

I, the parent/legal guardian and primary contact for the above-named student and listed as such on the student's school registration, agree to the Riding Guidelines and authorize the Riverview School District to:

- ☐ Allow my child to be dropped off *without an adult present*.
- ☐ Allow my child to be dropped off *with siblings riding the same bus*. (**Please include names below**)
- ☐ Allow my child to be dropped off at their designated bus stop to the following authorized person(s):

**I authorize the following people to pick up my student** (Must be within sight of driver to release):

NAME	Phone	NAME	Phone
1		4	
2		5	
3		6	

*In the event there is no authorized person in attendance at the bus stop, the student will be returned to his/her school or Transportation Center. Parents/guardians may call the Transportation Department at 425-844-4540 to verify the student's location.*

**By signing this Transportation Release Form**, I voluntarily agree to assume the full responsibility and risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward may sustain after they depart the bus. I further agree to fully release and forever discharge and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) against the Riverview School District, including its Board of Education, officers, administrative agents, employees and volunteers after such departure.

\_\_\_\_\_/\_\_\_\_\_  
Signature of Parent or Guardian Date

**Return to:** Riverview Transportation, tspweb@rsd407.org, or mail: 3944 320<sup>th</sup> Ave. NE, Carnation, WA 98014